



# Year 12 Entry Policy

**For entry in September 2025**



## **Sixth Form Admissions Policy**

Ashcroft Technology Academy (the Academy) operates a highly successful Sixth Form, which welcomes Year 11 students who meet the General Conditions of Entry from both Year 11 in the Academy and other secondary schools. Particular importance is placed on students being suitably qualified, aspirational and motivated.

All Year 11 students who wish to apply for a place in Year 12 must fulfill the General Conditions of Entry.

### **General Conditions of Entry**

*All applicants (this includes children with an Education and Health Care Plan (EHCP) who must also follow the statutory consultation process) **must:***

1. Be no older than 16 on 31 August 2025.
2. Be in full time and continuous education.
3. Be resident in the UK or have appropriate diplomatic status.
4. Meet the Minimum Academic Entry Criteria for the programme of study as specified on the Academy website.
5. Meet the Minimum Academic Entry Criteria for each preferred subject as specified and discussed during the consultation meeting.

Only qualifications completed in Year 11 will be considered for the entry criteria.

If a student has not completed GCSE qualifications, the Sixth Form Admissions Team will consider the qualifications the student has completed. Any decision to accept alternative qualifications will be made at the absolute discretion of the Sixth Form Admissions Team.

While the Academy endeavors to run all courses on offer, should a course be undersubscribed, it may not be feasible for it to run, and in such circumstances, it will be withdrawn from the timetable.

### **Application and Admission**

All students who are interested in studying at the Academy are encouraged to attend all Sixth Form recruitment events where they will be able to meet staff and students and collect specific subject details.

Prospective students are invited to submit a fully completed application to the Sixth Form indicating their preferred subject choices.

**This should reach the Academy's Admissions Team no later than 02 January 2025.**

Students whose applications demonstrate that they are able to meet the General Conditions of Entry and the Minimum Academic Entry Criteria for their chosen subjects are invited to a consultation meeting to discuss intended university destinations and career paths and ensure their subject choices align.

Conditional offers, based on GCSE results, are made in writing following the conclusion of the application and consultation process.

Upon receiving their GCSE results, students who hold a conditional offer who have met their agreed entry requirements will be invited to enroll for the subjects they have chosen.

## **Sixth Form Oversubscription Policy**

### **Oversubscription**

The Academy has a maximum funded Sixth Form roll of 250 places, which are subdivided into 125 places in Year 12 and 125 places in Year 13. A minimum number of 25 external applicants are admitted each year. At the point when the Academy has enrolled the maximum number of 125 students, enrolment will close. However, the Academy will continue to accept requests to enroll from students who have met the General Conditions of Entry and the Minimum Academic Entry Criteria for the subjects listed in their conditional offer. Students will be placed on a waiting list and the following oversubscription criteria will apply where capacity for places and course availability allow:

Priority will be given, in order, to:

(i) Children in public care (children looked after) and those who ceased to be children looked after because they were adopted, or because they became subject to a residence order, child arrangements order or a special guardianship order.

(ii) Remaining students by rank order of GCSE grades.

### **Subject oversubscription**

Where the maximum number able to study a specific course has been reached, students will be offered an alternative course. Course availability is managed on a first come, first served basis for offer holders who have met the subject specific entry requirements on GCSE results day.

### **Withdrawals of offers and places**

The Academy reserves the right to withdraw offers and, where appropriate, places if it transpires that any untrue statement has been made in support of an application, or there has been a failure to notify a change which has a material impact on the outcome of the application.

If a student does not attend their enrolment appointment or the induction morning, their application will be marked as withdrawn and their place will be offered to a student on the waiting list. If this occurs and a student subsequently requests to enroll, they shall be placed on the waiting list if no place is available.

Please note that the school does not offer students the option of repeating a year and does not offer entry into Year 13.

### **Appeal Process**

An appeal may only be lodged where a student meets the General Conditions of Entry and the Minimum Academic Entry Criteria but is denied a place.

If a place has not been offered, but a student has achieved the General Conditions of Entry and the Minimum Academic Entry Criteria for entry to the Academy's Sixth Form, the parent of the student has the right to appeal against the decision taken by the Sixth Form Admissions' Team. Appeals may be submitted after confirmation of GCSE examination results, which happens on Results Day in August of each year.

Should a parent/carer wish to appeal against the Sixth Form Admissions Team's decision not to admit their child, they should write to Ms Kiddell, PA to the Principal, after GCSE Results Day, stating the reasons for

their appeal and their desired outcome. The appeal will be heard within 10 school days of this date by the Principal or a delegated member of his Leadership Group. The timetable is very short to enable those appellants who win their appeals to start as early into the school year as possible.